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**LICENSING SUB-COMMITTEE**

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**MEETING TO BE HELD IN CIVIC HALL, LEEDS ON  
TUESDAY, 1ST JUNE, 2010 AT 10.00 AM**

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**MEMBERSHIP**

**Councillors**

S Armitage - Cross Gates and Whinmoor;  
A Castle - Harewood;  
M Dobson - Garforth and Swillington;

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**Agenda compiled by:  
Tel No:  
Governance Services  
Civic Hall  
LEEDS LS1 1UR**

**Helen Gray  
247 4355**

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<b><u>PRELIMINARY PROCEDURES</u></b>  <b>ELECTION OF THE CHAIR</b>	
2			<b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b>  To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)  (*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)	

Item No	Ward	Item Not Open		Page No
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1) To highlight reports or appendices which:</p> <p>a) officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>b) To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>c) If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> <p>2) To note that under the Licensing Procedure rules, the press and the public will be excluded from that part of the hearing where Members will deliberate on each application as it is in the public interest to allow the Members to have a full and frank debate on the matter before them.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify any applications as late items of business which have been admitted to the agenda for consideration</p> <p>(the special circumstances shall be identified in the minutes)</p>	

Item No	Ward	Item Not Open		Page No
5			<p><b>DECLARATIONS OF INTEREST</b></p> <p>Members are reminded to declare any interests at the start of the hearing on each application for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of conduct</p> <p><b><u>HEARINGS</u></b></p>	
6	Weetwood;		<p><b>"THE BECKETTS" - APPLICATION FOR THE GRANT OF A PREMISES LICENCE IN RESPECT OF THE BECKETTS, UNIT 607, MEANWOOD ROAD, MEANWOOD, LEEDS LS6 4HQ</b></p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) on an application for the grant of a Premises Licence relating to new premises to be known as The Becketts, Meanwood Road, Leeds.</p> <p>(Report attached)</p>	1 - 34
7	City and Hunslet;		<p><b>"BROOKLYN BAR" - APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR BROOKLYN BAR, 50 CALL LANE, LEEDS LS1 6DT</b></p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) on an application received for the grant of a new Premises Licence in respect of Brooklyn Bar, Call Lane, Leeds LS1</p> <p>(Report attached)</p>	35 - 86



Originator: Mr. Matthew Nelson

Tel: 0113 395 1876

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**Report of the Assistant Chief Executive (Corporate Governance)**

**Report to the Licensing Sub Committee**

**Date: Monday 1<sup>st</sup> June 2010**

**Subject: Application for the Grant of a Premises Licence in respect of The Becketts, Unit 607, Meanwood Road, Meanwood, Leeds, LS6 4HQ**

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**Electoral Wards Affected:**

Weetwood



Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

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**Executive Summary**

This report informs members of an application for the grant of a Premises Licence for the premises situated at Unit 607, Meanwood Road, Meanwood, Leeds, LS6 4HQ, trading as The Becketts.

The responsible authorities are served with copies of the application by the applicant and Ward Members have been notified.

**1.0 Purpose of this Report**

To advise Members of an application made under section 17. of the Licensing Act 2003 ("the Act") for a Premises Licence in respect of The Becketts, Unit 607, Meanwood Road, Meanwood, Leeds, LS6 4HQ. The Licensing Sub-Committee is required to consider this application due to the receipt of a representation.

**2.0 History of Premises**

2.1 This application relates to a newly constructed ground floor retail unit on the site of the former Becketts Arms public house. The Premises Licence for the Becketts Arms was surrendered on 2<sup>nd</sup> January 2007, therefore removing the authorisation to provide licensable activities.

### 3.0 The Application

3.1 The applicant is Market Town Taverns Plc.

3.2 The location and the proximity to neighboring premises can be seen on the map provided; Members attention is drawn to **Appendix A**.

3.3 A copy of the application and operating schedule are attached as **Appendix B** to this report. For the assistance of members, the Operating Schedule shows:

i) **Proposed licensable activities**

**F** Recorded Music  
**L** Late Night Refreshment  
**M** Supply of Alcohol

ii) **Proposed hours of licensable activities**

The proposed hours of licensable activities are as follows:

**Supply of Alcohol**

**Recorded Music**

Monday to Sunday 10:00 – 00:00

**Late Night Refreshment**

Monday to Sunday 23:00 – 00:00

iii) **Proposed times when the premises is open to the public**

The premises propose to open to the public between the following hours:

Monday to Sunday 10:00 – 00:30

iv) **Designated Premises Supervisor**

Mr. Simon Mark Midgley intends to be the Designated Premises Supervisor.

v) **Steps to promote licensing objectives**

The application proposes to take the steps identified in the Pro-Forma Risk Assessment to promote the licensing. A copy of the Risk Assessment is attached at **Appendix C** of this report.

vi) **Non-standard timings**

The application proposes an extension on New Year's Eve until 03:00 hours for licensable activities and 03:30 hours for opening to the public.

## **4.0 Relevant Representations**

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Interested Parties have made the following representations:

- **Local Resident**

Members are invited to consider **Appendix D** of this report.

## **5.0 Matters Relevant to the Application**

5.1 Members of the Licensing sub committee must make decisions with a view to promoting the licensing objectives which are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

5.2 In making their decision, Members are obliged to have regard to the national Guidance and the Council's Licensing Policy. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

## **6.0 Options Available to Members**

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule
- Refuse to specify the said person as the Designated Premises Supervisor.
- Reject whole or part of the application

7.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

## **Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy



**PREM/02871**

**Becketts, Unit 607, Meanwood Road**



This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

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<b>Date:</b>	18 May 2010
<b>Scale:</b>	1:1498
<b>Comments:</b>	None





**PREM1**

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

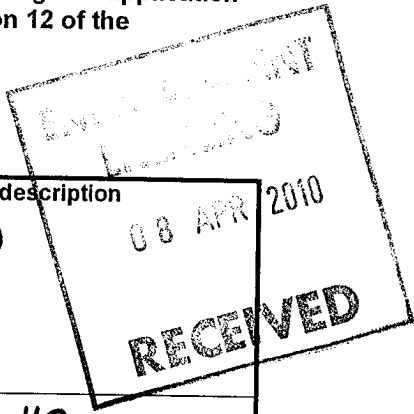
Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We MARKET TOWN JAVANS plc  
 (Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 - Premises details**

Postal address of premises or, if none, Ordnance Survey map reference or description The Beckets (Unit 607) Mearnswood Rd Mearnswood	
Post Town LEEDS	Postcode LS6 4HQ



Telephone number at premises (if any)

na

Non-domestic rateable value of premises

£ not yet assessed!

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as

Please tick  Yes

- a) An individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
  - i) as a limited company  please complete section (B)
  - ii) as a partnership  please complete section (B)
  - iii) an unincorporated association or  please complete section (B)
  - iv) other (for example, a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)

- f) a health service body  please complete section (B)
- g) a person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an Independent hospital  please complete section (B)
- h) the chief officer of a police force in England & Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b), please confirm:

- I am carrying on or proposing to carry on a business which involves the premise for licensable activities, or:
- I am making the application pursuant to a
  - statutory function or Please tick  Yes
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title   
(Rev, Dr, etc)

Surname:  First Name:

I am 18 years old or over.

Please tick  Yes

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

E-mail address (optional)

Part 3 - Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
0	1	0	7	2	0	1	0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

If more than 5000 people are expected to attend the premises at any one time, please state the number expected to attend.

Please give a general description of the premises (please read guidance note 1)

NEWLY constructed ground floor Retail Unit on site of former Becketts Arms Public House. Layout as per submitted plan. Premises to offer food and drink 7 days a week. There is no external area.

What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the  
Licensing Act 2003)

Provision of regulated entertainment:

- |  | Please tick <input type="checkbox"/> Yes |
|--|--|
| a) plays (if ticking yes, fill in box A)   | <input type="checkbox"/>                 |
| b) films (if ticking yes, fill in box B)   | <input type="checkbox"/>                 |
| c) indoor sporting events (if ticking yes, fill in box C)  | <input type="checkbox"/>                 |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)   | <input type="checkbox"/>                 |
| e) live music (if ticking yes, fill in box E)  | <input type="checkbox"/>                 |
| f) recorded music (if ticking yes, fill in box F)  | <input checked="" type="checkbox"/>      |
| g) performances of dance (if ticking yes, fill in box G)   | <input type="checkbox"/>                 |
| h) anything of a similar description to that falling within (e), (f) or (g)<br>(if ticking yes, fill in box H) | <input type="checkbox"/>                 |

Provision of entertainment facilities for:

- |   |                          |
|---|--------------------------|
| i) making music (if ticking yes, fill in box I)   | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J)  | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (I) or (j)(if ticking yes, fill in<br>box K) | <input type="checkbox"/> |

L) Provision of late night refreshment (if ticking yes, fill in box L)

M) Supply of alcohol (if ticking yes, fill in box M)

**In all cases, complete boxes N, O, and P**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for performing plays</b> (please read guidance note 4)	
Thurs					
Fri					
Sat				<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for the exhibition of films</b> please read guidance note 4)	
Thurs					
Fri					
Sat				<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sun					

**E**

<b>Live Music</b> Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)	
Thurs					
Fri					
Sat				<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	00.00	<b>Please give further details here</b> (please read guidance note 3) <i>Any RECORDED music will BE BACKGROUND OR WEDDING music ONLY</i>	Both	<input type="checkbox"/>
Tue	10.00	00.00			
Wed	10.00	00.00	<b>State any seasonal variations for playing recorded music</b> (please read guidance note 4)		
Thurs	10.00	00.00			
Fri	10.00	00.00			
Sat	10.00	00.00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5). <i>00.00 - 03.00 NEW YEAR'S DAY</i>		
Sun	10.00	00.00			

**G**

<b>Performance of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).</b>	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sat					
Sun					

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment you will be providing</b>		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).</b>	Indoors	<input type="checkbox"/>
Mon				<b>Please give further details here</b> (please read guidance note 3)	Outdoors
Tue			Both		<input type="checkbox"/>
Wed			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 4)		
Thurs					
Fri			<b>Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5).		
Sat					
Sun					

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing	
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon				
Tue				
Wed				
Thurs			<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)	
Fri				
Sat			<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - Please tick [Y] (Please read guidance note 2).	
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>	Please give a description of the facilities for dancing you will be providing
Mon				
Tue				
Wed				
Thurs			<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)	
Fri				
Sat			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5).	
Sun				



M

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption</b> (Please tick [Y] Please read guidance note 7).	On the premises <input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)  <b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5).  00.00 - 03.00 NEW YEAR'S DAY	Off the premises <input type="checkbox"/>
Mon	10.00	00.00		Both <input checked="" type="checkbox"/>
Tue	10.00	00.00		
Wed	10.00	00.00		
Thurs	10.00	00.00		
Fri	10.00	00.00		
Sat	10.00	00.00		
Sun	10.00	00.00		

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

Name SIMON MARK MIDDLEY

Address c/o MARKET TOWN TANNERS PLC . 6 GREEN DRAGON YARD  
KNARESBOROUGH, NORTH YORKSHIRE

Postcode HG5 8AN.

Personal Licensing Number (if known) WK / 050 602 953

Issue Licensing Authority (if known) HARROGATE BOROUGH COUNCIL

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	10.00	00.00	<p><u>Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list</u> (please read guidance note 5).</p> <p>00.30 - 03.30 NEW YEAR'S DAY</p>
	00.00	00.30	
Tue	10.00	00.00	
	00.00	00.30	
Wed	10.00	00.00	
	00.00	00.30	
Thurs	10.00	00.00	
	00.00	00.30	
Fri	10.00	00.00	
	00.00	00.30	
Sat	10.00	00.00	
	00.00	00.30	
Sun	10.00	00.00	
	00.00	00.30	

**P**

Describe the steps you intend to take to promote all four licensing objectives:  
a) General—all four licensing objectives (b, c, d, e) (please read guidance note 9)

REFER PRO-FORMA RISK ASSESSMENT

b) The prevention of crime & disorder

————— || —————

c) Public safety

————— || —————

d) The prevention of public nuisance

————— || —————

e) The protection of children from harm

————— || —————

- Please tick  Yes
- I have made or enclosed payment of the fee
  - I have enclosed the plans of the premises
  - I have sent you copies of this application, and the plan to responsible authorities and others where applicable
  - I have enclosed the consent form produced by the individual I wish to be premises supervisor, if applicable
  - I understand that I must now advertise my application
  - I understand that if I do not comply with the above requirements, my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE [ £5000 ], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 4--Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature: \_\_\_\_\_  
 Date: 7/4/2012  
 Capacity: Director

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 12) If signing on behalf of the applicant, please state in what capacity.

Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Capacity: \_\_\_\_\_

<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)</b> <p style="text-align: center; margin: 0;"><b>IAN HAZARD</b>  <b>c/o MARKET TOWN TAVERN/SPIC</b>  <b>6 GREEN DRAGON YARD</b></p>	
Post Town <u>KNARESBOROUGH</u>	Postcode <u>NG5 8AN</u>
Telephone number (if any) <u>01423 866100</u>	
E-mail address (optional) <u>ian@markettowntaverns.co.uk</u>	

## Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or un-amplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day i.e. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. A applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

## Licensing Act 2003

## Proforma Risk Assessment V4



Please complete the details below:

Applicant name:	MARKET TOWN TAVERN PIC	
Business name:	THE BECKETT (UNIT 607)	
Business address:	MEANWOOD RD MEANWOOD LEEDS	Postcode: LS6 4HQ

#### Guidance about this document

1. The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives.
2. Whilst the Licensing Authority cannot insist you use this document it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings.
3. If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule.

#### How to use this document

1. This document has four sections which correspond with the four licensing objectives and appendix 1 of our Licensing Policy. In each section you will find information on potential control measures (each with an individual code) which we suggest may help you meet the four licensing objectives.
2. Run through the questions in the grey sections and consider the potential control measures listed in the columns beneath.
3. If you are happy to volunteer the control measures as conditions on your licence place a tick in the relevant box in the right hand column. You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment". These measures will then appear as conditions on your licence.

## Crime and Disorder

### CCTV

Does the premises have CCTV?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES:	
Was the siting and standard agreed with West Yorkshire Police (WYP)?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you agreed a policy on the retention and security of the footage with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If NO:	
Have you consulted WYP about whether CCTV should be installed?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
(NB unless WYP have agreed CCTV is not required, a representation is likely)	

Suggested condition	Code	✓
A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out	4PF001	✓
The siting and standard of the CCTV system will be agreed with WYP prior to installation and will comply with that agreement at all times.	4PF002	✓
Changes to the siting and standard of CCTV systems may only be made with the written consent of West Yorkshire Police	4PF003	✓
CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of WYP.	4PF004	✓

### Designated Premises Supervisor (DPS)

Will the DPS generally be on site?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the DPS contactable in emergency?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If the DPS is not to be generally on site, have you made arrangements to nominate the supervisor in his/her absence?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Is the Supervisor's Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>

Suggested condition	Code	✓
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.	4PF005	
The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.	4PF006	

### Door Supervisors and Other Security Staff

Do you use registered door supervisors or security staff?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Are they Security Industry Authority (SIA) registered?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you specify a minimum number of door supervisors?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
If YES, state the number of staff _____	
Days (and times) employed _____	
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you have a policy with the door supervisor or security company which covers:	
<ul style="list-style-type: none"> <li>• Vetting customers entering the premises?</li> <li>• Is there a prominently displayed written search policy on the premises?</li> <li>• Controlling customers entering, within or leaving the premises?</li> <li>• Safeguarding the public within and immediately outside the premises?</li> <li>• Notifying WYP at the earliest opportunity of any problems or incidents?</li> <li>• Exclusion of persons who have had too much to drink or appear inclined to disorder?</li> </ul>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p>
Do you have a Daily Record Register within which door supervisors/security staff sign on and off duty?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Is the Daily Record Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Can you identify who was on duty at any particular time?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Do you have an Incident Report Register?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Is the Incident Report Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>

Suggested condition	Code	✓
The minimum number of door supervisors for the premises is _____ Please specify days and hours door supervisors operate on the premises.	4PF007	
The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.	4PF008	
The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).	4PF009	
The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.	4PF010	



Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.	4PF011	
The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.	4PF012	
The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.	4PF013	
The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.	4PF014	

### Drugs and Offensive Weapons

Do you have a policy and procedure to prevent use of illegal drugs or weapons (e.g. a search policy)?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Does the policy include:	
• recording any search	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• seizing drugs/weapons found	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• a purpose made secure receptacle for items seized	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• informing the police of any search and seizure	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• prominently display notices to inform customers of the policy	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested condition	Code	✓
A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.	4PF015	
The PLH/DPS will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.	4PF016	
A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.	4PF017	

Notices will be prominently displayed at the entrances of the premises which state: <ul style="list-style-type: none"> <li>• a search will be conducted as a condition of entry to premises;</li> <li>• Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the incident report register.</li> <li>• Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs.</li> <li>• entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances</li> </ul>	4PF018	
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### Communication

Do you subscribe to Nite Net or a similar form of communication (radio/text/pager system)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested condition	Code	✓
There will be a communication link to the WYP* and or* other relevant venues in the locality by means of (specify method) * delete as appropriate	4PF019	
Such communication link will be kept in working order at all times when licensable activities are taking place	4PF020	
The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.	4PF021	
Any police instructions or directions given via the link will be complied with whenever given.	4PF022	
All incidents of crime or disorder will be reported via the link to an agreed police contact point.	4PF023	

### Responsible Sale of Alcohol

<u>Proof of Age</u>	
Have you adopted a proof of Age Scheme?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Have all staff been instructed of the steps required to prevent under age sales of alcohol?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
<u>Glass and Bottles</u>	
Do you have a policy for the frequent collection of glasses and bottles?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you take steps to prevent glasses/bottles being removed from the premises, e.g. instruction to door/bar staff, display of notices?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you use plastic or toughened polycarbonate (or similar) drinking glasses/bottles when necessary?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>

Alcohol Designated Public Places Orders

If your premises are in the area of an Alcohol Designated Public Places Order (DPPO), do you prominently display notices advising customers of the Order and its effects? YES  NO  N/A

Suggested condition	Code	✓
The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises. Or	4PF024	✓ 21
The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises.	4PF025	
<u>Glass and Bottles</u> Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.	4PF026	✓
The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.	4PF027	✓
Plastic or toughened polycarbonate (or similar) glasses/bottles will be used in all outdoor areas.	4PF028	
Plastic or toughened polycarbonate (or similar) glasses/bottles will be used when requested by West Yorkshire Police / British Transport Police (e.g. football match days)	4PF029	
<u>Alcohol Designated Public Places Orders</u> Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be prominently displayed at the exits to the premises.	4PF030	

**Responsible Sale of Alcohol**

Membership of a Recognised Body YES  NO  N/A   
 Do you belong to a Licensees Association/Body  
 If YES, please state which body ..... ALMR / PubWatch ..... YES  NO  N/A

Exclusion from Premises YES  NO  N/A   
 Do you operate a system of excluding customers who are known to cause problems?  
 If YES: YES  NO  N/A   
 • is this your own system or  
 • a system run by a local licensees body YES  NO  N/A

Dispersal Policy YES  NO  N/A   
 Do you have a written dispersal policy (e.g. A policy on how you disperse your clientele from your premises to reduce the risk of anti social behaviour)

If YES:

- Was this agreed with WYP (and BTP where applicable)? YES  NO  N/A
- Are all bar and door staff trained on the policy? YES  NO  N/A

Suggested condition	Code	✓
The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives	4PF031	✓
The PLH/DPS will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The PLH/DPS will ensure that staff receive training on the policy.	4PF032	

### Entertainment of an Adult Nature e.g. Strip Tease Dancing or Nude Dancing

Do you provide any entertainment consisting of striptease or nude dancing including where dancers are wearing 'see through' clothing or the show includes sexual stimulation? YES  NO  N/A

Suggested condition	Code	✓
Each area shall be supervised and shall display signs advising clients of the rules and conditions of licence regarding improper performances.	4PF033	
Performers shall be aged not less than 18 years.	4PF034	
Nothing shall be done, recited, sung, exhibited, or performed which is likely to cause a breach of the peace.	4PF035	
Whilst performing, the performer must at all times wear at least a G-string (female)/ pouch (male), covering the genitalia. This item of clothing must be worn at the commencement of the performance and may be removed during the performance but must be replaced at the conclusion.	4PF036	
During any performance of lap dancing, striptease or nude dancing (including performances usually termed 'private dances') there must not be any physical contact, by the performer, with any person in the viewing audience except: a) Leading a patron hand in hand to and from a chair or private room. b) Simple handshake greeting at the beginning and/or end of the performance. c) The placing of monetary notes or dance vouchers in the hand or garter worn by the performer. d) Pecking the cheek of a patron at the conclusion of the performance.	4PF037	
No performance shall include any sex act with any other performers, persons in the audience or with the use of any objects.	4PF038	
A price list must be displayed in a prominent position on the premises giving the price and time allowed for the dance routine.	4PF039	
Performers/dancers not performing must not be present in the licensed area in a state of nudity.	4PF040	

CCTV to be installed and maintained in the premises to the satisfaction of the West Yorkshire Police.	4PF041	
The recordings will be produced to a police constable or authorised officer of the Council, on request, and must be retained for a minimum of 31 days.	4PF042	
Booths, private rooms and areas must be visible to supervision and must not have closing doors or curtains that prevent the performance being observed.	4PF043	

## Public Safety

### Management Arrangements

#### Management Arrangements to be removed

Do you have procedures for the following?

- |  |  |
|--|--|
| • Accident / incident reporting  | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |
| • Routine maintenance  | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |
| • Daily inspection of public areas                                     | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |
| • Recording relevant tests / inspections                               | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |
| • Collecting glasses/bottles with particular emphasis on balcony areas | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> |

Suggested condition	Code	✓
Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.	4PF044	✓
Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.	4PF045	✓
During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.	4PF046	✓
A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.	4PF047	✓
Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.	4PF048	✓
Electrical installations will be inspected on a periodic basis (at least every <del>2</del> <sup>5</sup> years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept and made available at the request of an authorised officer. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.	4PF049	✓ Every 5 years
One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:  a) Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA, or b) Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.	4PF050	✓

The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.		✓
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### General Housekeeping

Do you have written procedures for the inspection of:		
• Furnishings and fabrics	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Suspended decorations/lights/amplification systems	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Guarding to stairs/balconies/landings/ramps	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Condition of floor surfaces	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Provision of safety glazing	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Guardings to fires or open flames	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested condition	Code	✓
Regular safety checks of guardings to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	4PF051	✓
Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.	4PF052	
A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.	4PF053	✓

### Refreshments

Do you prepare hot food / drinks in proximity to the public?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
If YES: Has the risk of scalding or burns been assessed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>

Suggested condition	Code	✓
Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scald or burns.	4PF054	

### First Aid

Do you have staff trained in First Aid?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES, please state numbers <u>not yet known</u>	
Do you provide facilities for treatment of minor injuries (e.g. First Aid box)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have procedures for dealing with customers who are unwell including those who appear to be affected by drugs / alcohol)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested condition	Code	✓
A suitably trained First Aider or appointed person will be provided at all times when the premises are open.	4PF055	✓
An appropriately qualified medical practitioner will be present throughout any sporting entertainment.	4PF056	
Staff holding a current qualification issued by a recognised national body in rescue and life safety procedures will be stationed and remain in the vicinity of the water at all material times.	4PF057	
Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.	4PF058	✓
A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.	4PF059	✓

### Special Effects

Do you use special effects on the premises, e.g. strobes, lasers, smoke machines or fireworks?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If yes, please give details :	

Suggested condition	Code	✓
A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.	4PF060	
No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.	4PF061	



## Public Nuisance

### Noise and Vibration

#### Noise and vibration

Identify the potential sources of noise and vibration which apply to your premises:

- Amplified music
- Unamplified music
- Singing and speech
- Waste disposal, including bottle bins
- Plant and machinery, including extraction systems
- Food preparation
- Cleaning

Identify where sources of noise may occur outside your premises:

- Beer garden
- Play area
- Car park
- Temporary structure
- Plant and equipment

Identify which measures are in place/proposed:

- Soundproofing
- Air conditioning to allow windows to be kept closed
- Sound limiters
- Use of lobby doors
- Cooling down period with reduced music volume
- Fixed and appropriate times for collection of waste
- Restricted use of outdoor areas
- No external loud speakers

Are the premises located near noise sensitive properties, e.g. residential areas, residential homes, hospitals? YES  NO  N/A

Applicants should refer to the Clean Neighbourhoods and Environment Act 2005 which has amended the Noise Act 1996 to introduce "night noise offences" for licensed premises in completing this section.

Suggested condition	Code	✓
Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties	4PF062	✓
Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 23.00 hours and at all times if entertainment takes place on more than 30 occasions per year	4PF063	✓
There shall be no external loudspeakers	4PF064	✓
Bottles will not be placed in any external receptacle after 23.00 hours to	4PF065	✓

minimise noise disturbance to neighbouring properties		
Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.	4PF066	✓
The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 21:00/22:00/23:00* *Please delete as appropriate.	4PF067	
The activities of persons using the external areas shall be monitored after 23:00hrs and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary,	4PF068	
The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.	4PF069	

### Litter

Does the premises sell takeaway food, drinks or other produce/packaging which may generate litter/waste? YES  NO  N/A

If YES, please identify the steps taken to prevent nuisance caused by litter:

.....

.....

- Provision of litter bins
- Display of notices to customers
- Warnings/advice on packaging
- Instructions to staff to periodically clear litter from the street around the premises
- Other (please specify) .....

Suggested condition	Code	✓
The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter	4PF070	

### Transport/Pedestrian Movement

Do you have a procedure to ensure that local residents and businesses are not disturbed by customers entering and or leaving your premises: YES  NO  N/A

If YES:

What steps do you take to ensure that the procedure(s) works?

<b>Suggested condition</b>	<b>Code</b>	<b>✓</b>
Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.	4PF071	
SIA Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure: Queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.	4PF072	
The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.	4PF073	
A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.	4PF074	

Close supervision will be held when children use balconies and other raised areas.	4PF091	
Upon egress from the premises the Licensee will deploy staff on exit doors and within the vicinity of the premises to ensure the safe dispersal of children and the premises will not close until all children have left the area.	4PF092	

### Child Protection Measures

Do you have a system for ensuring the suitability of staff who work closely with children? YES  NO  N/A

If YES state measures used:

Are your premises located near any adult orientated premises e.g. an adult retail sex shop or amusement arcade? YES  NO  N/A

Suggested condition	Code	✓
The PLH/DPS will perform the necessary background checks including relevant police checks on all potential staff before offering them employment. The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.	4PF093	
The PLH/DPS will ensure staff receive training to deal with unaccompanied children on the premises and prevent them from harm.	4PF094	
The PLH/DPS will comply with the written guidance for protecting children from harm issued by Leeds City Council, Department of Social Services.	4PF095	
The PLH/DPS will liaise with any adult orientated premises close to his/her premises which the Licensee suspects are at risk of admitting underage children from his/her own premises.	4PF096	

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1 Green View  
Meanwood  
Leeds  
LS6 4JY  
Telephone 0113 2752420

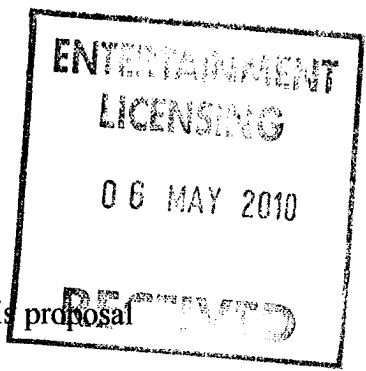
3. 5. 2010

Entertainment Licensing Section  
Leeds City Council  
Civic Hall  
Leeds  
LS1 1UR

6 MAY 2010

6 MAY 2010

THE BECKETTS MEANWOOD ROAD  
PREMISES LICENCE APPLICATION



Dear Sir/Madam

I am writing to express the objections of myself and residents and to this proposal

Listed below are our objections.

The apartments above the premises and surrounding houses will be subject to noise generated by the recorded music played on the premises. This will be a public nuisance.

It is well known that customers leaving licensed premises late at night onto the pavements are noisy and violence can occur. This will encourage crime disorder and public nuisance.

The pavement area outside the premises may well become congested with customers going to leaving, also using the footpath as a smoking area Residents may have to step onto the road to avoid this. This will affect public safety

No car parking facilities are available at these premises. Taxis and private cars will drop off outside the premises on an already congested Meanwood Road. Public safety concerns.

Customers driving to the premises will have to park in adjacent streets. Public safety and nuisance problems.

For and on behalf of myself and residents

Yours Sincerely

Norman Ramsden

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Originator: Barry Glover  
Tel: 0113 2474096

**Report of the Assistant Chief Executive (Corporate Governance)**

**Report to the Licensing Sub Committee**

**Date: 1<sup>st</sup> June 2010**

**Subject: Application for the Grant of a Premises Licence for: Brooklyn Bar, 50 Call Lane, Leeds LS1 6DT**

**Electoral Wards Affected:**

City & Hunslet

Ward Members consulted  
(Referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

**Executive Summary**

This report informs members of an application for the grant of a Premises Licence for premises situated at 50 call Lane, Leeds LS1 6DT to be called: - Brooklyn Bar

The responsible authorities are served with copies of the application by the applicant and Ward Members have been notified of the application.

Members should note that the premises fall within Area 1 – The City Centre - this area being covered by the Cumulative Impact Policy. For the assistance of members the policy for this area is as follows:-

“It is the council’s policy on receipt of relevant representations to refuse applications in Area 1 for night clubs and for pubs and clubs which are characterised as large capacity vertical drinking premises (sometimes called high volume vertical drinking establishments) which are premises with large capacity used primarily or exclusively for the sale or consumption of alcohol, and which have little or no seating for patrons.

It is also the council’s policy on receipt of relevant representations to refuse applications for new premises seeking a licence to provide hot food between 11.00 pm and 5.00 am where the food is purchased to take away from the premises as opposed to premises where the food is to be consumed on the premises and whilst patrons are seated at tables provided for that purpose.”

## **1.0 Purpose of this Report**

To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a Premises Licence in respect of The Brooklyn Bar, 50 Call Lane, Leeds LS1 6DT.

The Licensing Sub-Committee is required to consider this application due to the receipt of representations.

## **2.0 History of Premises**

2.1 This is the Third application for a Premises Licence for these premises.

The first application was made by Nowuk.Net Limited in September 2008 and due to the receipt of representations was listed for hearing before the licensing Sub Committee at their meeting being held on the 17<sup>th</sup> November 2008.

After discussions at the hearing it was decided by the applicants to withdraw their application.

The second application was again submitted by Nowuk.Net Limited on the 24<sup>th</sup> November 2008 and due to the receipt of representations the application was listed for hearing for decision before the Licensing Sub Committee at their meeting being held on the 16<sup>th</sup> February 2009.

The decision of the Licensing Sub Committee was that a Premise Licence should be granted in the terms sought with additional conditions being incorporated into the operating schedule along with the conditions offered by the applicant.

A Premise Licence was duly issued to Nowuk.Net Limited.

On the 23<sup>rd</sup> December 2009 an application to transfer the Premise Licence from Nowuk.Net Limited to 68 John William Street Ltd was received and a Premise Licence in this name was issued.

On the 20<sup>th</sup> January 2010 an application to vary the Premise Licence to name Mr. B M Jones as the Designated Premise Supervisor and a revised Premise Licence was again issued.

In March 2010 as a result of enquiries into alterations into the layout of the premises it came to light that the former Premise Licence Holder Nowuk.Net Limited, was dissolved as a company on the 8<sup>th</sup> September 2009 – this not being known by the premise licence holders themselves.

As no application to transfer the Premise Licence had been submitted within the statutory time period the Premise Licence lapsed on the 16<sup>th</sup> September 2009 and since that date there has been no Premise Licence in place relating to these premises.

## **3.0 The Application**

3.1 The applicants are 68 John William Street Ltd of 164 Town Street, Horsforth, Leeds LS18 4AQ



- 3.2 The location and the proximity to neighboring premises can be seen on the map provided, Members attention is drawn to Appendix " A " .
- 3.3 A copy of the application and operating schedule are attached as Appendix " B " to this report. For the assistance of members, the Operating Schedule shows:

**i) Proposed licensable activities**

- B Films
- E Live Music
- F Recorded Music
- H Anything of a Similar Description to that falling within (E), (F) or (G)
- I Provision of Facilities for Making Music
- J Provisions of Facilities for Dancing
- K Provision of Facilities for Entertainment of a Similar Description to that falling within (I) or (J)
- L Late Night Refreshment
- M Supply of Alcohol

**ii) Proposed hours of licensable activities**

The proposed hours of licensable activities are as follows:

- B Films
- E Live Music
- F Recorded Music
- H Anything of a Similar Description to that falling within (E), (F) or (G)
- I Provision of Facilities for Making Music
- J Provisions of Facilities for Dancing
- K Provision of Facilities for Entertainment of a Similar Description to that falling within (I) or (J)
- M Supply of Alcohol

Monday to Saturday      11:00 to 03:00  
Sunday                      12:00 to 03:00

L Late Night Refreshment

Every Day                      23:00 to 03:00

**Non-Standard Timings.**

On New Year's Eve from the end of permitted hours on New Year's Eve to the Start of permitted hours on the following day.

An additional hour to the standard and non standard times on the day British Summertime commences.

**iii) Steps to promote licensing objectives**

The applicant proposes to take the steps to promote the licensing objectives identified in section "P" of the application form

**iv) Proposed times when the premises is open to the public**

The premises propose to open to the public between the following hours:

Monday to Saturday 11:00 to 03:30  
Sunday 12:00 to 03:30

**v) Proposed Designated Premises Supervisor**

Mr. Ben Marcus Jones intends to be the Designated Premises Supervisor

**4.0 Relevant Representations**

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Interested Parties have made the following representations:

**i) Local Traders**

Members are invited to consider Appendix " C " to this report.

**4.3 Agreed Representations**

Representations may be submitted by Responsible Authorities and agreed prior to a hearing.

Conditions agreed with the following Responsible Authorities

**West Yorkshire Police**

Members are invited to consider **Appendix "D"** of this report

**5.0 Matters Relevant to the Application**

5.1 Members of the Licensing sub committee must make decisions with a view to promoting the licensing objectives which are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

5.2 In making of their decision Members are obliged to have regard to the national Guidance and the Council's Licensing Policy. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

**6.0 Options Available to Members**

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule
- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the Designated Premises Supervisor.
- Reject whole or part of the application

6.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

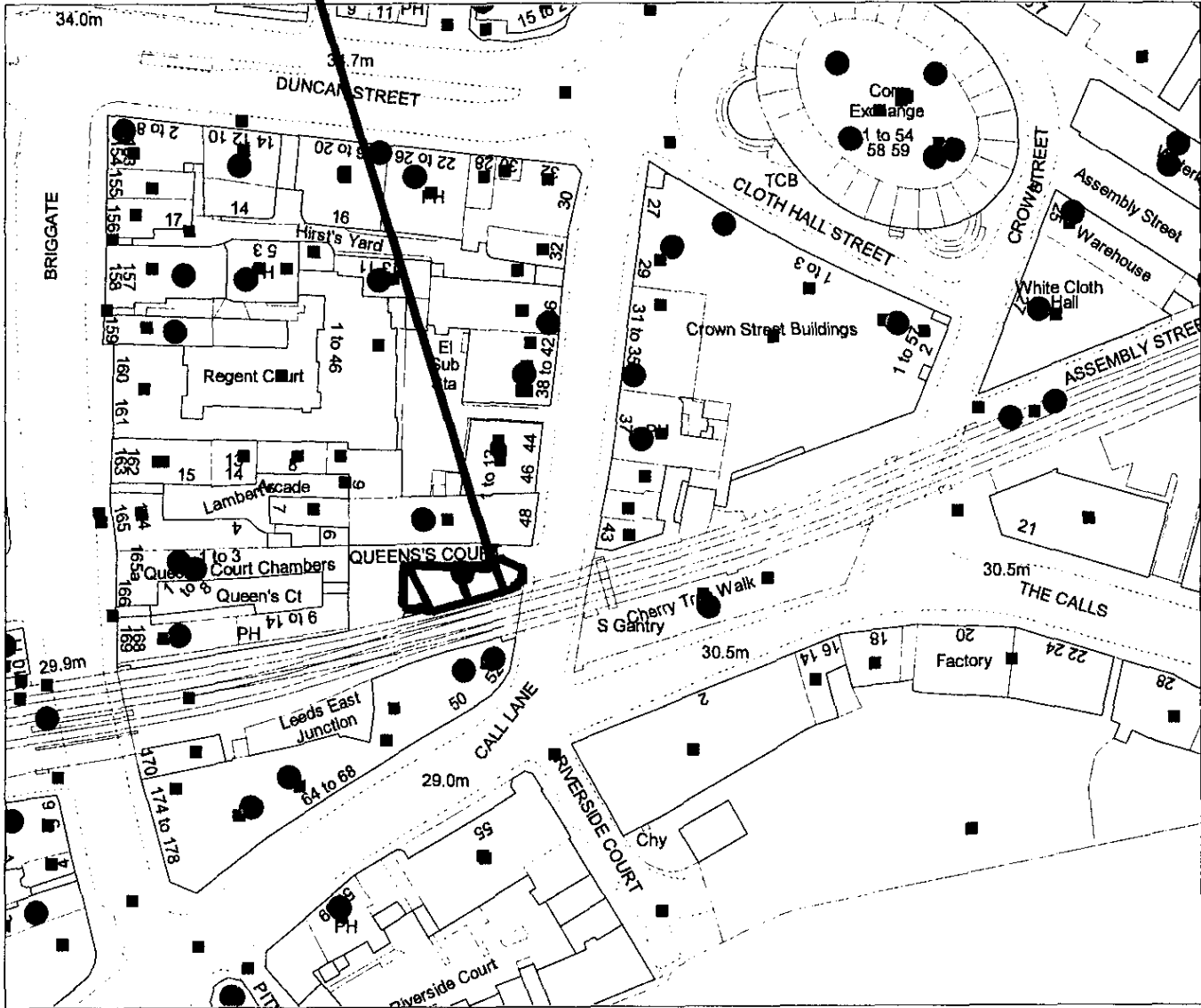
### **Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy



**Brooklyn Bar, 50 Call Lane, Leeds LS1 6DT**

**Application for the Grant of a Premise Licence**



Km 0.02 0.04 0.06 0.08 0.1 0.12 0.14 0.16 0.18 0.2

This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

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<b>Date:</b>	18 May 2010
<b>Scale:</b>	1:1250

# APPENDIX B

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

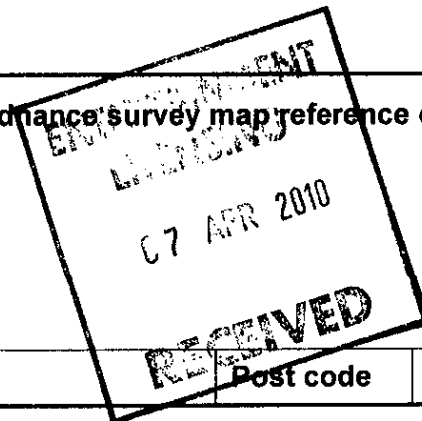
I/We 68 John William Street Limited

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description			
Brooklyn Bar 50 Call Lane			
Post town	Leeds	Post code	LS1 6DT



Telephone number at premises (if any)	
Non-domestic rateable value of premises	£53,500

#### Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)

- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

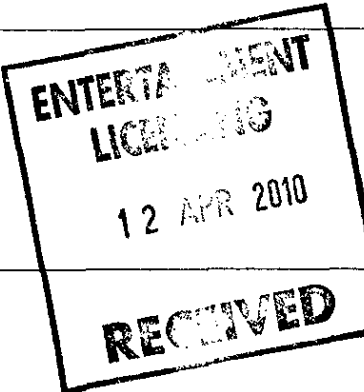
Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current address from address	postal address if different from premises				
Post Town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current address from address	postal address if different from premises				
Post Town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name 68 John William Street Limited	
Address  164 Town Street Horsforth Leeds LS18 4AQ	
Registered number (where applicable) 06625581	
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company	
Telephone number (if any)	
E-mail address (optional)	

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day	Month	Year
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

A

Please give a general description of the premises (please read guidance note1)

The premises are located at 50 Call Lane, Leeds and comprise of basement, ground, first and second floors.

The premises will trade as a bar and Bistro restaurant on ground and first floors with a kitchen on the first floor. Toilets and cellar are situated in the basement and a disabled toilet, storage and offices are situated on the second floor.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- |  |                                     |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A)   | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)   | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)  | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)   | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)  | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)  | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)   | <input type="checkbox"/>            |
| h) anything of a similar description to that falling within (e), (f) or (g)<br>(if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

**Provision of entertainment facilities:**

- |  |                                     |
|--|-------------------------------------|
| i) making music (if ticking yes, fill in box I)  | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J)   | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)<br>(if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**



**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11.00	03.00	Please give further details here (please read guidance note 3) Music videos and DVDs	Both	<input type="checkbox"/>
Tue	11.00	03.00			
Wed	11.00	03.00	State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur	11.00	03.00			
Fri	11.00	03.00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.		
Sat	11.00	03.00			
Sun	12.00	03.00			
			An additional hour to the standard and non standard times on the day British Summertime commences.		

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<b>Please give further details</b> (please read guidance note 3)
Day	Start	Finish	<del>                     State any seasonal variations for indoor sporting events (please read guidance note 4)                 </del>
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			
			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 5)

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoors <input type="checkbox"/>
Day	Start	Finish	<del>                     Please give further details here (please read guidance note 3)                 </del>	Outdoors <input type="checkbox"/>
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				
			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 4)	Both <input type="checkbox"/>
			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	

**E**

Live music Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</b>	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	11.00	03.00	<b>Please give further details here</b> (please read guidance note 3) By way of background entertainment only		
Tue	11.00	03.00			
Wed	11.00	03.00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)		
Thur	11.00	03.00			
Fri	11.00	03.00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.  An additional hour to the standard and non standard times on the day British Summertime commences.		
Sat	11.00	03.00			
Sun	12.00	03.00			

**F**

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)</u>	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	11.00	03.00	<u>Please give further details here (please read guidance note 3)</u> In house music system		
Tue	11.00	03.00			
Wed	11.00	03.00	<u>State any seasonal variations for the playing of recorded music (please read guidance note 4)</u>		
Thur	11.00	03.00			
Fri	11.00	03.00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</u> On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.  An additional hour to the standard and non standard times on the day British Summertime commences.		
Sat	11.00	03.00			
Sun	12.00	03.00			

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri					
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	11.00	03.00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	11.00	03.00	<b>Please give further details here</b> (please read guidance note 3)		
Wed	11.00	03.00			
Thur	11.00	03.00	<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 4)		
Fri	11.00	03.00			
Sat	11.00	03.00	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sun	12.00	03.00	On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.  An additional hour to the standard and non standard times on the day British Summertime commences.		

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing			
			<b>Will the facilities for making music be indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)			
Mon	11.00	03.00				
Tue	11.00	03.00				
Wed	11.00	03.00				
Thur	11.00	03.00				
Fri	11.00	03.00				
Sat	11.00	03.00				
Sun	12.00	03.00				
			<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)			
			<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.  An additional hour to the standard and non standard times on the day British Summertime commences.			

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)</b>	Indoors <input checked="" type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
			<b>Please give a description of the facilities for dancing you will be providing</b> Provision of dance floor		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
Mon	11.00	03.00			
Tue	11.00	03.00			
Wed	11.00	03.00	<b>State any seasonal variations for providing dancing facilities (please read guidance note 4)</b>		
Thur	11.00	03.00			
Fri	11.00	03.00			
Sat	11.00	03.00	<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b>		
Sun	12.00	03.00	On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.		
			An additional hour to the standard and non standard times on the day British Summertime commences.		



**K**

<b>Provision of facilities for entertainment of a similar description to that falling within i) or j)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	<b>Will the entertainment facility be indoors or outdoors or both – please tick [Y]</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	11.00	03.00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	11.00	03.00	<b>Please give further details here</b> (please read guidance note 3)		
Wed	11.00	03.00			
Thur	11.00	03.00	<b>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</b> (please read guidance note 4)		
Fri	11.00	03.00			
Sat	11.00	03.00	<b>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sun	12.00	03.00	On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.  An additional hour to the standard and non standard times on the day British Summertime commences.		

L

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3) Hot food and drinks		
Mon	23.00	03.00			
Tue	23.00	03.00	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Wed	23.00	03.00			
Thur	23.00	03.00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.		
Fri	23.00	03.00			
Sat	23.00	03.00	An additional hour to the standard and non standard times on the day British Summertime commences.		
Sun	23.00	03.00			

M

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	11.00	03.00			
Tue	11.00	03.00	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5) On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.		
Wed	11.00	03.00			
Thur	11.00	03.00	An additional hour to the standard and non standard times on the day British Summertime commences.		
Fri	11.00	03.00			
Sat	11.00	03.00			
Sun	12.00	03.00			

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

<b>Name</b> Ben Marcus Jones	
<b>Address</b> 14 Featherbank Terrace Horsforth Leeds	
<b>Postcode</b>	LS18 4QW
<b>Personal Licence number (if known)</b> LEEDS/PERL/03825/07	
<b>Issuing licensing authority (if known)</b> Leeds City Council	

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

None

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	11.00	03.30	
Tue	11.00	03.30	
Wed	11.00	03.30	
Thur	11.00	03.30	
Fri	11.00	03.30	
Sat	11.00	03.30	
Sun	12.00	03.30	

**Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list** (please read guidance note 5)  
 On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

An additional hour to the standard and non standard times on the day British Summertime commences.

P Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

1. The second floor shall not be used for the sale and consumption of alcohol or food.
2. The basement shall not be used for the sale of alcohol or food.
3. The sale of alcohol on the first floor of the premises is permitted only as ancillary to a table meal.

**b) The prevention of crime and disorder**

1. The Premises Licence Holder shall take reasonable steps to ensure the DPS or a nominate member of staff shall be a member of Pubwatch or a similar scheme where available who shall use his or her best endeavours to attend regular meetings of such a scheme.
2. The Designated Premises Supervisor will risk assess the requirements for door supervisors on an ongoing basis and employ door supervisors at such times and in such number as necessary.
3. CCTV shall be installed at the premises in compliance with any reasonable requirements of the West Yorkshire Police and images will be retained for 31 days and made available to the police on request.
4. A Check 21 proof of age scheme shall be adopted in accordance with guidance issued by West Yorkshire Police.
5. The Premises Licence Holder shall participate in a radio or other communication system in accordance with guidance issued by West Yorkshire Police and the service provider's instructions.
6. At all times the premises are open to the public, the number of tables and seats shown on the plans deposited with the Licensing Authority shall remain on each floor and shall not be removed from the ground floor lounge bar and the first floor restaurant and bar.
7. In the event that customers shall have to queue to enter the premises the queue will be supervised by SIA registered doorman and directed down Queens Court.

**c) Public safety**

1. A fire risk assessment will be carried out at the premises prior to the first opening to the public which will include provision for safe occupancy and a copy provided to West Yorkshire Fire Services.
2. Before opening checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.
3. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
4. A suitable trained and competent person must ensure regular safety checks of the premises are undertaken including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact. Records of these safety checks must be kept and made available for inspection by an authorised officer.
5. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.

6. Regular safety checks of guarding to stairs, balconies, landing and ramps will be undertaken and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
7. Safety glass that is impact resistant should be used wherever possible in all areas where the public may come into contact with it. Where it is not used in public areas, glazing should be shielded to protect from impact.
8. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
9. Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scalds or burns to them.
10. A suitably trained first aider or appointed person will be provided at all times when the premises are open.
11. Adequate and appropriate first aid equipment and materials will be made available on the premises.
12. A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.
13. Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
14. No strobes, lasers, smoke machines or other special effects will be used at the premises unless there is a clearly displayed warning at the premises that such equipment is in use.
15. Before opening to the public, the applicant will contact the Health and Safety Team at Leeds City Council to arrange a final inspection of the premises.

**d) The prevention of public nuisance**

1. Signage will be displayed at all exits from the premises that customers leave quietly and with regard to any residents neighbouring properties.
2. A music noise limiter shall be installed and maintained at the premises.
3. No noise nuisance should be caused by noise or vibration emanating from the internal parts of the premises.
4. All licensable activities shall be conducted and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure of the adjoining properties.
5. No bottles shall be placed in any external receptacle after 23:00 hours to minimise noise disturbance to adjoining properties.
6. The rating level of noise from plant and machinery shall be no higher than 5dB below the lowest background level at the most affected noise sensitive premises during the operation of the plant. Plant and machinery shall be regularly serviced and maintained to continue to meet the rating level.
7. There shall be no loudspeakers located in the external part of the premises.
8. The lighting provided for the purpose of the customer and staff safety, for the securing of premises and lighting associated with the activities of entertainment and advertising shall be of such an intensity, suitably positioned and operated so as not to cause nuisance to neighbouring or adjoining properties.
9. The premises shall be operated so as to prevent the emission of odours which are a nuisance at nearby premises or to persons in the immediate area.
10. Business waste shall be stored inside closed containers awaiting collection. Litter arising from people using the premises shall be cleared away regularly. Promotional materials such as flyers shall not create litter. Street advertising shall be carried out lawfully.
11. Noise from the premises shall be inaudible at the nearest noise sensitive premises

- (i) after 23:00 hours and (ii) at any time when entertainment as defined in paragraph 2 of schedule 1 of the Licensing Act 2003, takes place on more than 30 occasions per year.
12. A facility shall be provided to customers to order taxis and telephone numbers for taxi firms shall be displayed in a prominent location. Where possible there should be a liaison with a local taxi firm to ensure a ready supply of transport and thereby reduce disturbance. To prevent disturbance a waiting area within the premises shall be provided.

**e) The protection of children from harm**

1. No adult entertainment or services activities or other entertainment that may give rise to concern in respect of children shall be provided whilst children are present on the premises.

**Please tick yes**

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.**

Signature	<i>Walker Morris.</i>
Date	6 April 2010
Capacity	Walker Morris – Solicitors for the applicant

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)**

Carole Collingwood  
Walker Morris  
Kings Court  
12 King Street

<b>Post town</b>	Leeds	<b>Post code</b>	LS1 2HL
<b>Telephone number (if any)</b>	0113 283 2693		
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b>			
carole.collingwood@walkermorris.co.uk			



Jakes Bar  
29 Call Lane  
Leeds  
LS1 7BT  
T.0113 2431110  
F.0113 2421491

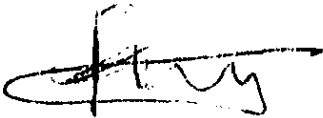
To whom it may concern,

We would like to object to the granting of license to Brooklyn bar on the following grounds –

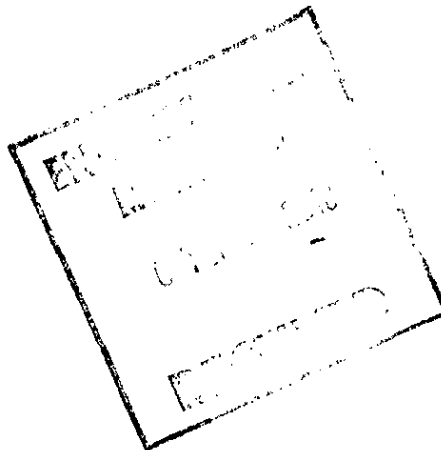
1. the cumulative impact zone (ciz) is already at saturation point – there are over a dozen bars on call lane itself, not including surrounding areas – any more licensed premises we feel would tip the scales.
2. the proposed hours of opening for Brooklyn bar are too close to others in the ciz – what is already a very busy street at closing time would become even busier and more difficult to police.
3. the operators of Brooklyn bar are renowned drinks discounters of the 2-4-1 variety etc. and we all know the problems associated with bars which offer these deals.

Please don't hesitate to contact me on 07530398361 to discuss this matter further.

Yours sincerely,



Paul Lane (DPS)



Neon Cactus  
35 Call Lane  
Leeds  
LS1 7BT  
T.0113 2458400  
F.0113 2421491

To whom it may concern,

We would like to object to the granting of license to Brooklyn bar on the following grounds –

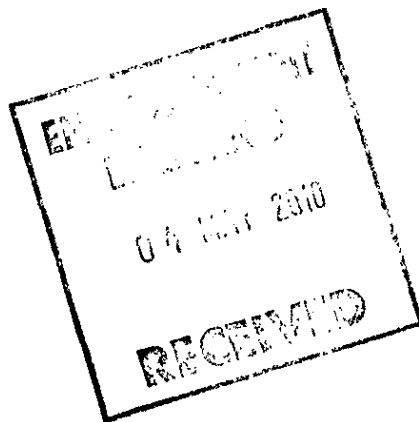
1. the cumulative impact zone (ciz) is already at saturation point – there are over a dozen bars on call lane itself, not including surrounding areas – any more licensed premises we feel would tip the scales.
2. the proposed hours of opening for Brooklyn bar are too close to others in the ciz – what is already a very busy street at closing time would become even busier and more difficult to police.
3. the operators of Brooklyn bar are renowned drinks discounters of the 2-4-1 variety etc. and we all know the problems associated with bars which offer these deals.

Please don't hesitate to contact our representative Paul Lane on 07530398361 to discuss this matter further.

Yours sincerely,



Dan Andrews (GM)



3

Oporto  
31-33 Call Lane  
Leeds  
LS1 7BT  
T.0113 2454444  
F.0113 2421491

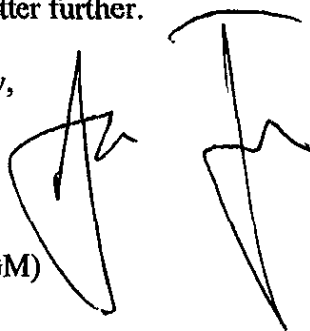
To whom it may concern,

We would like to object to the granting of license to Brooklyn bar on the following grounds –

1. the cumulative impact zone (ciz) is already at saturation point – there are over a dozen bars on call lane itself, not including surrounding areas – any more licensed premises we feel would tip the scales.
2. the proposed hours of opening for Brooklyn bar are too close to others in the ciz – what is already a very busy street at closing time would become even busier and more difficult to police.
3. the operators of Brooklyn bar are renowned drinks discounters of the 2-4-1 variety etc. and we all know the problems associated with bars which offer these deals.

Please don't hesitate to contact our representative Paul Lane on 07530398361 to discuss this matter further.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Derek Jones', written over a faint, stylized graphic that resembles a large letter 'J' or a similar shape.

Derek Jones (GM)

4

**LIDDELL+ COMPANY**

INCORPORATING JOHN A BROWN & CO

Solicitors

Church House,  
46 High Street,  
Billericay,  
Essex, CM12 9BS  
Telephone: 01277 636426  
Facsimile: 01277 659462  
e.mail: mail@liddell-solicitors.co.uk

OUR REF: 45/lb/BI1008-8

YOUR REF:

DATE: 4<sup>th</sup> May 2010

Barry Glover  
Legal Licensing & Registration  
Civic Hall  
Leeds  
LS11 1UR



[Entertainment.licensing@leeds.gov.uk](mailto:Entertainment.licensing@leeds.gov.uk)

Dear Sirs,

Re: Premises Licence Application, Brooklyn Bar, 50-52 Call Lane, Leeds, LS1 6DT

We write with reference to the above and confirm we have been instructed on behalf of Inventive Leisure Services Limited and Inventive Leisure Limited to make a representation in respect of the aforementioned application for a grant of a Premises Licence for 50 Call Lane, Leeds. Our clients have a beneficial interest in 48 Call Lane and are involved in a business in the vicinity of the application site.

Our clients observations are as follows:-

1. External Areas

The use of Queens Court by patrons of the Applicant are more likely than not to cause public nuisance and loss of amenity. Patrons of the Applicant should not be permitted to either queue, congregate, consume alcohol or smoke on our clients' land, nor should they interfere in anyway whatsoever with the peaceful and quiet enjoyment of our clients' premises, nor to undermine the licensing objective of public nuisance.

The Applicant does not own any external land, nor is permitted to use our clients' land for the aforementioned. We would seek to persuade the licensing authority that it would be necessary and proportionate to apply conditions upon this licence so as to promote and not to undermine the licensing objectives.

We would reserve the right to amplify the aforementioned.

**Also at:**

20 Balgores Square,  
Gidea Park, Romford,  
Essex, RM2 6AU

**DX:** 123275 Gidea Park

**Telephone:** 01708 775999

**Facsimile:** 01708 726675

**e.mail:** info@liddell-solicitors.co.uk

206 High Road,  
Benfleet,  
Essex, SS7 5LD

**DX:** 48954 Benfleet

**Telephone:** 01268 565769

**Facsimile:** 01268 566118

**e.mail:** job@liddell-solicitors.co.uk



Partners: Ian Liddell Kevan Groves Thushara Collins David Dadds Jane Elgar

## **2. Cumulative Impact Policy**

On the information presently before us, planning permission was sought for the use of the Applicant's site for a bar and restaurant. This proposed mixed use meant that the cumulative impact policy for area 1 – City Centre, did not apply, notwithstanding the overriding objective of the Licensing Act 2003 is to promote the four licensing objectives, regardless whether there is a cumulative impact policy in place.

As you will be aware the licensing authority policy on receipt of representations is to refuse applications in area 1 for pubs which are large capacity and the use is preliminary, or exclusively, for the sale or consumption of alcohol and which has little or no seating for patrons.

It is therefore submitted that the premises is only used in accordance with the planning permission granted on 12<sup>th</sup> December 2008 – 08/04689/FU.

This is to ensure that the cumulative impact and saturation area is not undermined by the use of the premises, or potential change of use.

We are concerned to hear that the premises was going to open without the restaurant being operational – we consider that an obligation to trade condition (on a Friday, Saturday and Bank Holiday Weekends) is now necessary and proportionate.

The Applicant has stated they believe that the premises will be bringing lots of new people to the area. Our client is concerned about the use of the external area, the Applicants have said “we have put a lot of cash into our building and would be lying if we said we didn't want any use of the courtyard”.

The Applicant has suggested courtyard parties and stated “we have a fantastic position for potential DJ's out of our middle floor door”.

We reserve the right to amplify the aforementioned and to refer to the cumulative impact policy and its supporting evidence.

## **3. Management of the premises**

Our clients are concerned whether the directors and management of the Applicant company have the requisite knowledge and/or ability to effectively manage and control patrons inside and outside of the premises.

It is our clients desire that this premises is operated under and in accordance with the Licensing Act 2003, that there is good management in place to avoid any undermining of the licensing objectives and appropriate SIA door persons employed.

4. Premises Plans

It is respectfully submitted that the Applicant should not have the ability to substitute alternative drawings prior to opening the premises without full public consultation.

This is particularly relevant in relation to the proposed condition under the Prevention of Crime and Disorder, where it sets out that the tables and chairs shown on the plans deposited shall remain in situ. Should the Applicant be able to substitute plans before opening the premises they may choose to reduce, or remove tables and chairs shown on the plans deposited under public consultation.

Our client is concerned about the location of the DJ, dance area and bar location. We intend to rely on evidence from Mr Dermott regarding potential conflicts/crime and disorder that may arise, because of pinch points within the premises and/or poor design.

We ask if we can reserve the right to suggest conditions at the forthcoming licensing hearing.

Yours faithfully

  
LIDDELL and COMPANY



Entertainment Licensing Authority  
Leeds City Council  
Civic Hall  
Leeds  
LS1 1UR

23 December 2008

Dear Sirs,

**re Premises Licence Application by NOWUK.net Limited for 50 Call Lane,  
Leeds. SL1 6DT**

We write with reference to the above and confirm we have been instructed on behalf of Inventive Leisure Services Limited and Inventive Leisure Limited to make a representation in respect of the aforementioned application for a grant of a Premises Licence for 50 Call Lane, Leeds. Our clients have a beneficial interest in 48 Call Lane and are involved in a business in the vicinity of the application site.

Our clients observations are as follows:-

1. External areas

The use of Queens Court by patrons of the Applicant are more likely than not to cause public nuisance and loss of amenity. Patrons of the Applicant should not be permitted to either queue, congregate, consume alcohol or smoke on our clients' land, nor should they interfere in anyway whatsoever with the peaceful and quiet enjoyment of our clients' premises, nor to undermine the licensing objective of public nuisance.

The Applicant does not own any external land, nor is permitted to use our clients' land for the aforementioned. We would seek to persuade the licensing authority that it would be necessary and proportionate to apply conditions upon this licence so as to promote and not to undermine the licensing objectives.

We would reserve the right to amplify the aforementioned.

2. Cumulative Impact Policy

On the information presently before us, planning permission was sought for the use of the Applicant's site for a bar and restaurant. This proposed mixed use meant that the cumulative

**APPENDIX C**  
**PALMERS**  
SOLICITORS

19 Town Square,  
Basildon,  
Essex SS14 1BD  
T: 01268 240 000  
F: 01268 240 001  
E: enquiries@palmerlaw.co.uk  
W: www.palmerlaw.co.uk  
DX: 53002 BASILDON

Your ref:

Our ref: dd-vm-inventive-109020-  
8-ltrcouncil2312

impact policy for area 1 – City Centre, did not apply, notwithstanding the overriding objective of the Licensing Act 2003 is to promote the four licensing objectives, regardless whether there is a cumulative impact policy in place.

As you will be aware the licensing authority policy on receipt of representations is to refuse applications in area 1 for pubs which are large capacity and the use is preliminary, or exclusively, for the sale or consumption of alcohol and which has little or no seating for patrons.

It is therefore submitted that the premises is only used in accordance with the planning permission granted on 12<sup>th</sup> December 2008 – 08/04689/FU.

This is to ensure that the cumulative impact and saturation area is not undermined by the use of the premises, or potential change of use.

We reserve the right to amplify the aforementioned and to refer to the cumulative impact policy and its supporting evidence.

### 3. Management of the premises

Our clients are concerned whether the directors and management of the Applicant company have the requisite knowledge and/or ability to effectively manage and control patrons inside and outside of the premises.

The aforementioned concerns arise from a current review of a premises licence within approximately 100 metres from the Applicant's site which is operated by the same Applicant's management.

The Police Service have made a number of observations regarding the management of the premises. The Police Service say, amongst other things, that it must have been obvious to the licensed premises staff and management that drugs were being used inside, this despite a drug raid of a few months earlier.

Based on the information presently before us, in the Spring/Summer of 2006 a covert West Yorkshire Police operation, called Operation Longside, was launched against a number of clubs in Central Leeds to respond to good quality information that class A and B drugs were being openly sold and used in those premises, one of which was Mission. There was an implication that in all of these clubs the management were either complicit in the supply and consumption of drugs, or at the very least turned a blind eye to those activities for one of a number of reasons. One of these reasons may have been that the easy availability of drugs in these clubs was an attraction for customers to frequent them as opposed to their competitors' establishments.

On Saturday 27<sup>th</sup> and Sunday 28<sup>th</sup> January 2007 Mission was raided and searched by several dozen police officers under a Magistrates Court warrant sworn under The Misuse of Drugs



Act 1971 and 8 persons were arrested for drug offences inside the licensed premises. A quantity of Class A drugs and cash were seized. The persons arrested at the licensed premises included 2 door staff and 3 DJs. The police say that evidence gathered in relation to the licensed premises suggested that drugs being in the premises was rife and conducted by customers and staff alike.

The Police Service say that there have been a number of undercover drug tests operations within Mission and that they say, amongst other things, that the licensed premises, that being Mission, is synonymous and in explicitly linked with the Leeds nightclub drug scene.

It is our clients desire that this premises be operated under and in accordance with the Licensing Act 2003 that there is good management in place to avoid any undermining of the licensing objectives and appropriate SIA door persons employed to carry out the appropriate search and patrols within the licensed premises to ensure that a clear message is given to those frequenting the premises that drug use will not be tolerated. Our clients reserve the right to amplify the aforementioned and enclose herewith a copy of the review papers regarding our clients' concern about the management of the premises. For the avoidance of doubt it is only management of the premises that are giving rise for concern and it is our opinion that it is relevant for us to raise this given the potential undermining of the licensing objectives.

#### 4. Premises plans

Our clients seek clarification of page 19 of the application at P(a). It is respectfully submitted that the Applicant should not have the ability to substitute alternative drawings prior to opening the premises without full public consultation.

This is particularly relevant in relation to the proposed condition under the Prevention of Crime and Disorder proposed condition number 7, where it sets out that the tables and chairs shown on the plans deposited shall remain in situ. Should the Applicant be able to substitute plans before opening the premises they may chose to reduce, or remove tables and chairs shown on the plans deposited under public consultation.

Given the change of the use of the first floor of the premises from a restaurant and balcony to a restaurant and bar, it is possible that the Applicant may change their mind prior to opening in relation to how many tables and chairs shall remain on the ground and first floor of the premises.

It is respectfully submitted that should there be any variation or alterations to the seating arrangements at the premises this application should be rejected and a new application submitted for public consultation and consultation of responsible authorities in accordance with the Licensing Act 2003.

Should you require any further information regarding the above please do not hesitate to ask. Thank you for confirming that the date of hearing in relation to this matter is 2<sup>nd</sup> February 2009.

Yours faithfully

~~adds~~

**PALMERS**

**Please note that our offices will close for Christmas at 5.30pm on Tuesday 23<sup>rd</sup> December 2008 and reopen at 9.00am on Monday 29<sup>th</sup> December 2008. The office will close for New Year at 4.30pm on Wednesday 31<sup>st</sup> December and reopen at 9.00am on Monday 5<sup>th</sup> January 2009.**

From: Matthew Jones (matt@jonesbargroup.co.uk)  
Sent: 09 March 2010 19:31  
To: Ian Appleyard  
Cc: 'Trevor Jones'  
Subject: Brooklyn Bar - Call Lane

Hello Ian

Nice to meet you the other week for a chat regarding the Queens Court courtyard area and tidying it up. Obviously I'm a big fan of revolution bars and what Inventive Leisure have achieved, it's a big inspiration to independent operators like myself to look up to and aspire to.

As you may already know we started out 5 years ago in Horsforth and have achieved 1 venue per year, Brooklyn being our 5th. We pride ourselves on running respectable operations to a high standard and want to work to achieve solutions and not cause problems. At Brooklyn we are likely to be playing funk and soul music aiming at the Normans, Hi Fi and Smokestack crowd. Later on in the year we plan to open a steak house/grill on the middle floor with the same high standards of food that we serve in our current restaurants. This will be based on a Black House Grill concept where people can sit enjoy their food and keep sat at their tables til the early hours of the morning with regular solo artists playing. We believe this will attract a 30 plus sort of age bracket who like the buzz of Call Lane but not particularly getting elbowed in the back at the bar. I believe strongly that we will be bringing lots of new people to the area as we have quite a big following from Horsforth that will benefit all operators around the area.

I know there was some arguing with Mission as to who owned rights over the courtyard which ended in lots of conditions being put on the licence. We obviously would like to re negotiate with yourselves as to a beneficial solution for all. We have put a lot of cash into our building and would be lying if we said we didn't want any use of the courtyard. If we could have designated areas it would define boundary lines and make it easier to police, the last thing I want is for our customers to assume they have rights to sit anywhere in Queens Court, which may happen without a definitive boundary line. I suggested to Chris (who has been very helpful and accommodating) that we could potentially use the area where your bins are currently kept. There is an old gate post next to our side entrance which would define the boundary and also doesn't use any of your heaters or canopies. The small area at the back where the scaffolding should not be encouraged to be used however we do need some clearance for our fire exits and could still use it for smoking only.

All queuing and main access point to the building would remain at the Call Lane entrance.

Whatever the outcome is we are going to need to vary our licence as it currently states all smokers must go the Call Lane entrance and no drinks can be taken out of the premises. If you consent to letting use a small area for smoking and drinking, whether it be the small area at the back or the bin area im sure we can get the licence amended without too many issues.

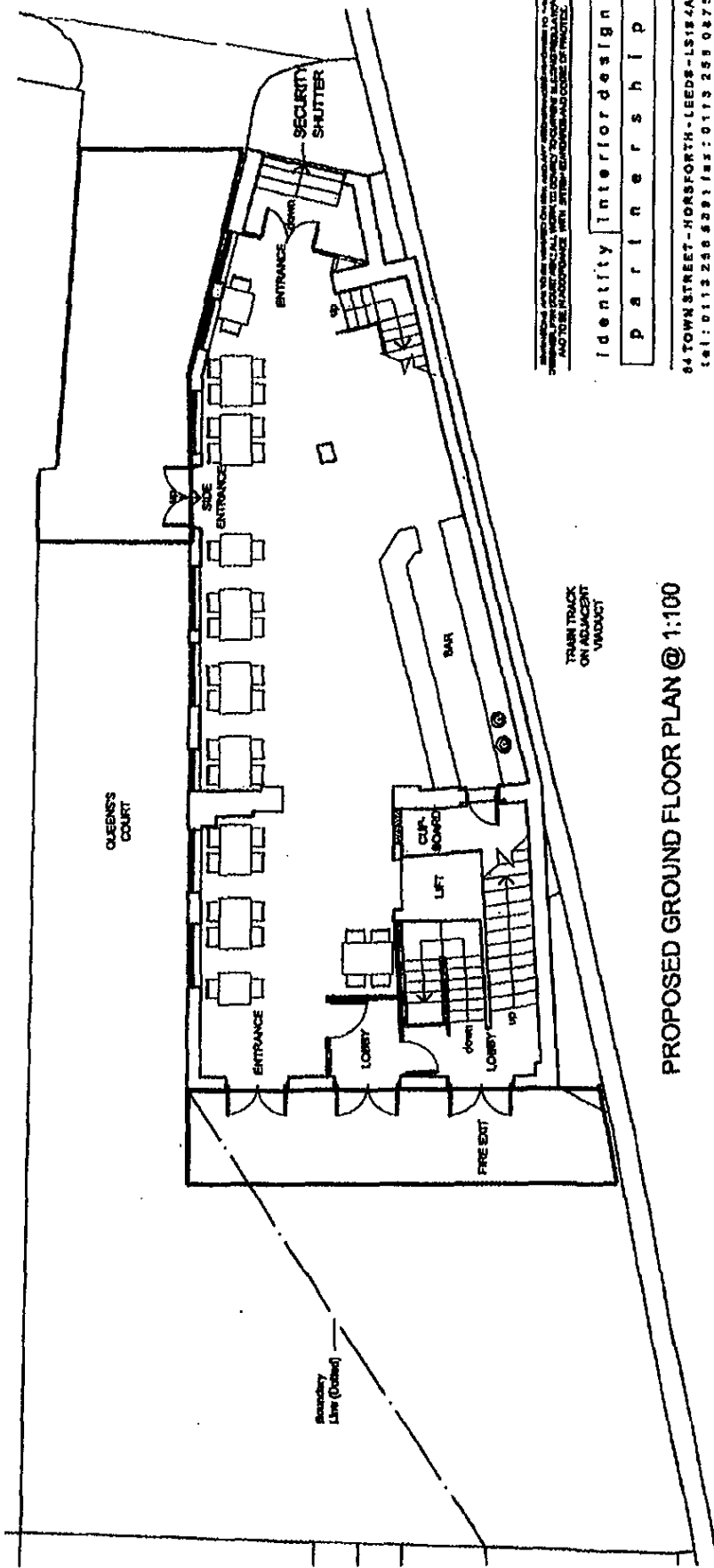
I passed an email address onto Chris regarding potential relocation space for the bins which has an entrance from Queens Court however I'm not sure how far he has got with this. Even if you didn't consent to us using the bin area aesthetically the street would look even more appealing if they were able to be relocated.

I also have a suggestion for the courtyard parties as we have a fantastic position for potential DJ's out of our middle floor door. What we would suggest is that our bar forms part of your operation for that day without any drink offers, just at our usual premium price. Everyone enters through the gate on the alley way where you would keep all door takings. We would then only let people through our back doors (if they so wanted to do so) after they have paid your entry fee. This would increase your door take by a potential 120 people and keeps full control in your hands.

We are having a run through on Wednesday night (17th) to get the bar working and are inviting only a handful of people to come in and test the staff on drinks/look around which you are more than welcome to attend. Thursday 18th is our official VIP night which again you are invited to however we are expecting this to be extremely busy due to the amount of people we have invited and ask you to bear with us with any teething problems we may encounter with people going outside with drinks etc. I do think there will be quite an over spill of customers into Revolution this particular night due to our small capacity.

I have attached our potential submission for Leeds City Council Licensing and look forward to hearing your comments and working with you.

Regards



THIS DRAWING AND THE INFORMATION ON THIS DRAWING ARE THE PROPERTY OF IDENTIFY INTERIORS DESIGN. NO PART OF THIS DRAWING OR ANY INFORMATION ON THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF IDENTIFY INTERIORS DESIGN.

Identify Interiors design  
p a r t n e r s h i p

64 TOWN STREET - HDRSFORTH - LEEDS - LS18 4AP  
Tel: 0113 258 8291 fax: 0113 258 0875  
e-mail: post@i1d.co.uk  
www.i1d.co.uk

PROJECT: Building Conversion @ 150 Call Lane Leeds LST 6DT.			
CLIENT: Mr Matt Jones, 66 John William Street LF4			
DRAWING TITLE: Proposed Layout			
Draw NO.	SCALE	DATE	
ID/09/001/A	1:100	23/11/09	

PROPOSED GROUND FLOOR PLAN @ 1:100

Proposed smoking area is marked in RED

# Premises Licence

Premises Licence Number:

PREM/02687

Public Register Copy

Licence Issued on:

16/02/2009

**Premises Address:** Brooklyn Bar, 50-52 Call Lane, Leeds, LS1 6DT,

**Licensable activities authorised by this licence:** Sale by retail of alcohol, Provision of late night refreshment, Exhibition of a film, Performance of live Music, Performance of Recorded Music, Entertainment similar to live music, recorded music or dance, Provision of facilities for making music, Provision of facilities for dancing, Provision of facilities for anything similar to making music or dancing,

Times for licensable activities	
Sale by retail of alcohol	Monday to Sunday 11:00 - 03:00
Provision of late night refreshment	Monday to Sunday 11:00 - 03:00
Exhibition of a film	Monday to Sunday 11:00 - 03:00
Performance of live music	Monday to Sunday 11:00 - 03:00
Performance of Recorded Music	Monday to Sunday 11:00 - 03:00
Entertainment similar to live music, recorded music or dance	Monday to Sunday 11:00 - 03:00

Times for licensable activities	
Sale by retail of alcohol	Monday to Sunday 11:00 - 03:00
Provision of late night refreshment	Monday to Sunday 11:00 - 03:00
Exhibition of a film	Monday to Sunday 11:00 - 03:00
Performance of live music	Monday to Sunday 11:00 - 03:00
Performance of Recorded Music	Monday to Sunday 11:00 - 03:00
Entertainment similar to live music, recorded music or dance	Monday to Sunday 11:00 - 03:00

Opening hours of premises	
Monday to Saturday	11:00 - 03:00
Sunday	12:00 - 03:00

**Alcohol sales are permitted for consumption on the premises**

**Premises Licence Holder(s):** 68 John William Street Ltd, 164 Town Street, Horsforth, Leeds, LS18 4AQ

**Registered number of holder(s):** 06625581

**Designated Premises supervisor:** Ben Marcus Jones

**Access to the premises by children is restricted.**  
**Detailed in full on Part A of this licence.**

JANE

Licence Issued under the authority of:

\*

T N Jackson  
Assistant Chief Executive  
(Corporate Governance)

Licence produced on 12/03/2010

## **Annex 1 – Mandatory conditions**

1. Only Individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
  - a. unauthorised access or occupation (e.g. through door supervision), or
  - b. outbreaks of disorder, or
  - c. damage
2. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made
  - a. By the British Board of Film Classification (BBFC,) Where the film has been classified by the Board, or
  - b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or,
  - c. where the licensing authority has notified the licence holder that section 20 (3) (b) (74 (3) (b) for clubs) of the Licensing Act 2003 applies to the film.

### **Embedded restrictions attached to the licence by virtue of grandfather rights.**

None

## **Annex 2 – Conditions consistent with the Operating Schedule**

### **Additional details in respect of Licensable Activities authorised by this licence**

#### **5. Sale by retail of alcohol**

##### Seasonal Variations:

Please see all activities section below.

##### Non Standard Timings:

Please see all activities section below.

#### **6. Provision of late night refreshment**

##### Location where activity will take place:

This activity will take place indoors.

##### Activity Details:

Hot food together with hot drinks including tea and coffee.

Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**7. Exhibition of a film**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Advertisements promotional videos, music videos and anything of the like kind.

Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**8. Performance of live Music**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Live music may be provided on an occasional basis.

Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**9. Performance of Recorded Music**

Location where activity will take place:

No location has been defined.

Activity Details:

None defined

Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**10. Entertainment similar to live music, recorded music or dance**

Type of entertainment taking place:

Occasional performances by entertainers.

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**11. Provision of facilities for making music**

Facilities provided:

Occasional karaoke and music provided by performers and DJ's in areas designated in the premises from time to time for such purposes.

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**12. Provision of facilities for dancing**

Facilities provided:

Customer dancing in the areas to be designated for dancing in the premises.

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined



Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**13. Provision of facilities for anything similar to making music or dancing**

Type of entertainment taking place:

Occasionally on ground and first floors of the premises as required.

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

Please see all activities section below.

Non Standard Timings:

Please see all activities section below.

**14. All Licensable Activities**

Seasonal Variations

The applicant requires the ability to operate regulated entertainment at all times until the time specified for finishing in the premises licence.

Non Standard Timings

11:00 on the 31st December to 03:00 2nd January in each year for New year's celebrations.

**15. Concerns in respect of children**

Not applicable, no such entertainment etc to be provided whilst children are present on the premises.

**Conditions consistent with the operating schedule relating to the licensing objectives**

**General – All four licensing objectives**

None

**The prevention of crime and disorder**

16. The Premises Licence Holder shall take reasonable steps to ensure the DPS or a nominated member of staff shall be a member of pubwatch or a similar scheme where available who shall use his or her best endeavours to attend regular meetings of such a crime.
17. The Designated Premises Supervisor will risk assess the requirements for door supervisors on an ongoing basis and employ door supervisors at such times and in such number as necessary.

18. Drink promotions at the premises will be in accordance with industry best practice as to what constitutes responsible drinks retailing.
19. CCTV shall be installed at the premises in compliance with any reasonable requirements of the West Yorkshire Police and images will be retained for 31 days and made available to the police on request.
20. A check 21 proof of age scheme shall be adopted in accordance with guidance issued by West Yorkshire Police.
21. The Premises Licence Holder shall participate in a radio or other communication system in accordance with guidance issued by West Yorkshire Police and the service provider's instructions.
22. At all times the premises are open to the public, the table and chairs shown on the plans deposited with the Licensing Authority shall remain in situ and shall not be removed from the ground floor lounge bar and the first floor restaurant and bar.
23. No external furniture including tables, chairs, benches, canopies and heaters shall be located in the external courtyard or passageway known as Queens Court for use by customers.
24. No queues shall be permitted to form at the entrances marked "A" and "C" on the plan approved by the local authority. A steward shall be positioned at the entrances marked "A" and "C" on Friday and Saturday nights from 21:00 to prevent queuing and to direct customers to queue at entrance "B".
25. In the event that customers shall have to queue to enter the premises, the queue shall be formed at entrance "B" and shall run down the passageway known as Queens Court to Call Lane. An external CCTV camera shall be located above entrance "B" and shall be directed down Queens Court to Call Lane and whenever queuing occurs a SIA registered doorman shall be located at entrance "B".
26. Smokers shall be directed to smoke in Call Lane and shall be encouraged not to smoke in the courtyard or passageway known as Queens Car. Suitable notices shall be displayed at the exits to the premises requesting smokers to smoke in Call Lane only.
27. Customers shall not be permitted to leave the premises with glasses and bottles purchased on the premises in their possession.

#### **Public safety**

28. A fire risk assessment will be carried out at the premises prior to the first opening to the public which will include provision for safe occupancy and a copy provided to West Yorkshire Fire Services.
29. Before opening checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.
30. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
31. A suitably trained and competent person must ensure regular safety checks of the premises are undertaken including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact. Records of these safety checks must be kept and made available for inspection by an authorised officer.
32. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection

- records/certificates will be kept. These will be made available at the request of an authorised officer.
33. Regular safety checks of guarding to stairs, balconies, landing and ramps will be undertaken and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
  34. Safety glass that is impact resistant should be used wherever possible in all areas where the public may come into contact with it. Where it is not used in public areas, glazing should be shielded to protect it from impact.
  35. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
  36. Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scalds or burns to them.
  37. A suitably trained first aider or appointed person will be provided at all times when the premises are open.
  38. Adequate and appropriate first aid equipment and materials will be made available on the premises.
  39. A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.
  40. Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
  41. No strobes, lasers, smoke machines or any other special effects will be used at the premises unless there is a clearly displayed warning at the premises that such equipment is in use.
  42. Before first opening to the public, the applicant will contact the Health and Safety Team at Leeds City Council to arrange a final inspection of the premises.

#### **The prevention of public nuisance**

43. Signage will be displayed at all exits from the premises requesting that customers leave quietly and with regard to any residents neighbouring properties.
44. A music noise limiter will be installed and maintained in this internal part of the premises.
45. No noise nuisance should be caused by noise or vibration emanating from the internal parts of the premises.
46. All licensable activities shall be conducted and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure of the adjoining properties.
47. No bottles shall be placed in any external receptacle after 23:00 hours to minimise noise disturbance to adjoining properties.
48. The rating level of noise from plant and machinery shall be no higher than 5dB below the lowest background level at the most affected noise sensitive premises during the operation of the plant. Plant and machinery shall be regularly serviced and maintained to continue to meet the rating level.

49. There shall be no loudspeakers located in the external part of the premises.
50. The lighting provided for the purpose of the customer and staff safety, for the security of premises and lighting associated with activities of entertainment and advertising shall be of such an intensity, suitably positioned and operated so as not to cause nuisance to neighbouring or adjoining properties.
51. The premises shall be operated so as to prevent the emission of odours which are a nuisance at nearby premises or to persons in the immediate area.
52. Business waste shall be stored inside closed containers awaiting collection. Litter arising from people using the premises shall be cleared away regularly. Promotional materials such as flyers shall not create litter. Street advertising shall be carried out lawfully.
53. Noise from the premises shall be inaudible at the nearest noise sensitive premises (i) after 23:00 hours and (ii) at any time when entertainment as defined by paragraph 2 of schedule 1 of the Licensing Act 2003, takes place on more than 30 occasions per year.
54. A facility shall be provided for customers to order taxis and telephone numbers for taxi firms shall be displayed in a prominent location. Where possible there should be a liaison with a local taxi firm to ensure a ready supply of transport and thereby reduce disturbance. To prevent disturbance a waiting area within the premises shall be provided.

**The protection of children from harm**

55. No adult entertainment or services activities or other entertainment that may give rise to concern in respect of children shall be provided whilst children are present on the premises.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

**General – all four licensing objectives**

56. The premises shall remain fitted out as in Plan C1/08/2007/B dated 17 July 2008.
57. The basement and second floor shall not be used for the sale or consumption of alcohol or food.
58. That the sale of alcohol on the first floor of the premises is permitted only as ancillary to a table meal.

**The prevention of crime and disorder**

None

**Public safety**

None

**The prevention of public nuisance**

None

**The protection of children from harm**

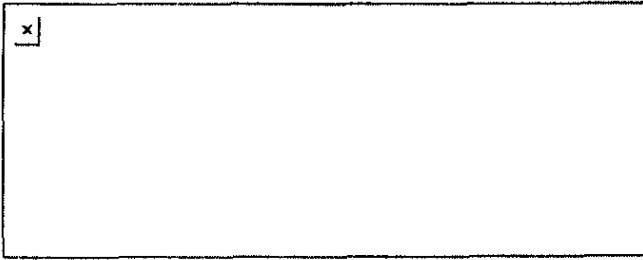
None

(1) Amphitheatre  
 (2) 1st floor lounge bar.  
 Restaurant & bar.

**Annex 4 - Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.

NOT PROTECTIVELY MARKED

**Leeds District Licensing Department**

**Licensing Department**  
 Millgarth Police Station  
 Millgarth Street  
 Leeds  
 LS2 7HX

Tel: 0113-2414023  
 Fax: 0113-2413123  
 Email:  
 catherine.arkle@westyorkshire.pnn.police.uk  
 Website:

Your ref:  
 Our ref:

5<sup>th</sup> May 2010

Carole Collingwood  
 Walker Morris  
 Kings Court  
 Leeds  
 LS1 2HL

cc. Entertainment Licensing Section, Leeds City Council, Civic Hall, Leeds, LS1 1UR

**RE: BROOKLYN BAR, 50, CALL LANE, LEEDS, LS1 6DT**  
**NEW PREMISES LICENCE – LICENSING ACT 2003:**  
**POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

Thank you for submitting your application for the above premises.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.  
 We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible. Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures as conditions.

NOT PROTECTIVELY MARKED

## NOT PROTECTIVELY MARKED

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

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### PART 1 - to be completed by the Responsible Authority:

**West Yorkshire Police** propose the following control measures / conditions under the Licensing Act 2003 (in addition to those that you may have already offered), for the premises:-

**BROOKLYN BAR  
50, CALL LANE  
LEEDS  
LS1 6DT**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- the prevention of public nuisance

#### Measures / Additional measures proposed:

- At all times that licensable activities are taking place on the premises there shall be a member of staff on duty who is able to operate the CCTV system and download footage immediately on request of an officer;
- A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders;
- The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer;
- The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises;
- The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident;
- The Incident Report Register will be produced for inspection immediately on the request of an authorised officer;
- Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.
- A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.
- Drinks, open bottles and glasses will not be taken from the premises on to the public highway at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.

NOT PROTECTIVELY MARKED

## NOT PROTECTIVELY MARKED

When door staff are employed the following conditions shall apply:

- The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff;
- The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature);
- The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry;

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at Part 2, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Cath Arkle  
Divisional Licensing Officer  
City & Holbeck

Date: 5th May 2010

NOT PROTECTIVELY MARKED



**NOT PROTECTIVELY MARKED**

**PART 2 – to be completed by the applicant or applicant's representative:**

Consent for all proposed control measures / conditions under the Licensing Act 2003.

Name & Address of Premises:

**BROOKLYN BAR  
50, CALL LANE  
LEEDS  
LS1 6DT**

**WALKER MORRIS SOLICITORS  
KINGS COURT  
12 KING STREET  
LEEDS  
LS1 2HL  
DX 12051 LEEDS 24**

We .....

confirm that ~~I am~~ / we are ~~the applicant~~ / the applicant's representative (delete as appropriate) for the premises as stated above.

In signing this document:-

- we agree with the measures proposed by West Yorkshire Police,
- we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- we confirm the premises will then operate in accordance with those conditions agreed to.

Signed: *Walker Morris*

Dated: *7<sup>th</sup> May 2010*

**NOT PROTECTIVELY MARKED**

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